

JAWAHAR NAVODAYA VIDYALAYA

Dholpur Distt. Dholpur (Raj.)

Application for Earned Leave/HPL/ Commuted Leave on medical

01. Name of Applicant :
02. Post Held :
03. Pay :
04. House rent and other compensatory allowances drawn in the Present post :
05. Nature and period of leave applied for and date from which required :
06. Sunday and Holidays, if any proposed to be Prefixed / Suffixed to leave :
07. Ground on which leave is applied for :
08. Date of return from last leave and nature And period of that leave :
09. I proposed / do not proposed to avail myself/ Family of the leave travel concession for the year during the ensuring leave. :
10. Address during leave period :

Date:- -----

Signature of applicant

OFFICE REMARK

The Balance is ----- EL as on -----

Dealing Clerk

O.S

11. Remark or recommendation of the controlling officer

Sanctioned/ Not Sanctioned

Principal