

JAWAHAR NAVODAYA VIDYALAYA \_\_\_\_\_

**APPLICATION FOR STATION LEAVE PERMISSION**

1. Name : \_\_\_\_\_

2. Designation : \_\_\_\_\_

3. Purpose : \_\_\_\_\_

4. When the officer proposes to leave station : \_\_\_\_\_  
(Date & Time)

5. When the officer proposes to return to the station: \_\_\_\_\_  
(Date & Time)

6. Address during absence from the station : \_\_\_\_\_

Mobile No. \_\_\_\_\_

Date : \_\_\_\_\_

Signature : \_\_\_\_\_

Name, Design. substitute  
official/officials, to, whom the  
duties/responsibilities are handed  
over

\_\_\_\_\_

Station Leave Permission Granted / Not Granted

Dated : \_\_\_\_\_

PRINCIPAL